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**MINUTES OF THE DISTRICT 10 LOCAL EMERGENCY  
PLANNING COMMITTEE (LEPC) FOR HAZARDOUS MATERIALS**  
*May 2, 2013*

**Committee Members**

Carberry, Edward  
Brown, Kenton  
Bushman, Chris, Chairman  
Voght, Charles (Alternate)  
Engel, Norm  
Fitzpatrick, Christopher (Alternate)  
Herndon, Kevin  
Holland, Joe (Alternate)  
Holman, John  
Jones, Derrell  
Lux, Harry  
Mayer, Timothy  
Meding, Paul  
Murphy, Michelle (Alternate)  
Nelson, Joe, Vice Chair  
Norris, Peter  
Phillips, Tom  
Rawicz, Dave  
Sisilli, Alane (Alternate)  
Stewart, Barry  
Valle, Carlos  
Wouters, Dan  
Zabel, Dennis

**Absent**

Anderson, Mark  
DiFruscio, Anthony  
Dunn, Cheryl  
Dunne, Cheryl  
Laryea, Nicholas  
Lasaga, Frank  
LoPresti, Etta  
McCartt, Jack  
McCaughy, Debra  
Passanesi, Joseph

**Occupational Category**

Transportation (Sysco Southeast Florida, LLC)  
Local Environmental (FL Dept. of Environmental Protection)  
Interested Citizen  
Health (Indian River County Health Department)  
Firefighting (City of Boca Raton Fire Rescue)  
Facility Operator (Indiantown Cogeneration L.P.)  
Firefighting (St. Lucie County Fire District)  
Health (Syngenta Crop Protection)  
Law Enforcement (City of Port St. Lucie Police Department)  
Law Enforcement (Florida Fish & Wildlife Conservation Commission)  
Interested Citizen (Hazmat & Safety Solutions, Inc.)  
Health (Palm Beach County Health Department)  
Facility Operator (Cliff Berry, Inc.)  
Firefighting (Boca Raton Fire Rescue)  
Firefighting (Palm Beach County Fire Rescue)  
Facility Owner and Operator (Scripps Research Institute)  
Interested Citizen  
Facility Operator (Cheney Brothers, Inc.)  
Facility Operator (City of Port St. Lucie Utility Systems)  
Local Environmental (Zenith Environmental)  
Firefighting (Pratt & Whitney – Rocketdyne)  
Firefighting (Martin County Fire Rescue)  
Local Environmental (Harbor Branch Oceanographic Institute)

**Occupational Category**

Firefighting (Palm Beach County Fire Rescue)  
Health (Martin Memorial Health Systems)  
Health (Indian River County Health Department)  
Facility Operator (Syngenta Crop Protection)  
Facility Operator (Indiantown Cogeneration L.P.)  
Emergency Management (City of Stuart)  
Emergency Management (Indian River County)  
Interested Citizen (ATEC, Inc.)  
Emergency Management (Martin County)  
Law Enforcement (Martin County Sheriff's Office)

Perkins, Richard  
Peterson, Vince  
Sanders, Nick  
Seldes, Paul  
Sperber, Clint  
Thompson, Greg  
Waite, Sally  
Wilson-Davis, Lisa

Facility Operator (City of Port St. Lucie Utility Systems)  
Emergency Management (Tropicana Products, Inc.)  
Hospital (Select Specialty Hospital Palm Beach)  
Interested Citizen (ntb Group, LLC)  
Health (St. Lucie County Health Department)  
Interested Citizen (Sun Sentinel)  
Emergency Management (Palm Beach County)  
Non-Elected Local Official (City of Boca Raton)

**Staff**

Kathryn Boer  
Penny Myszkowski

TCRPC/LEPC District 10, Coordinator  
TCRPC/LEPC District 10, Staff

**Visitors**

Derek Ortado

Stuart Police Department

***APPROVAL OF AGENDA OF MAY 2, 2013 MEETING***

Dan Wouters moved approval of the May 2, 2013 agenda. Chief Kevin Herndon seconded the motion, which carried unanimously.

**Motion**

***APPROVAL OF MEETING MINUTES – FEBRUARY 7, 2013***

Harry Lux moved approval of the February 7, 2013 minutes. Tom Phillips seconded the motion, which carried unanimously.

**Motion**

***NEW BUSINESS***

**State Emergency Response Commission Meeting**

Kathryn Boer reported the last State Emergency Response Commission (SERC) meeting was held in Tallahassee on April 5, 2013. The SERC Training Task Force (TTF) meeting was held on April 4, 2013 and the Local Emergency Planning Committee (LEPC) Chairs and Staff meeting were held April 4, 2013. Staff briefed the District 10 LEPC on the following new business:

**Risk Management Planning Program – Audit/Inspection Work Plan**

Ms. Boer reported that the Risk Management Planning Program is a program through Florida Division of Emergency Management (FDEM) and has released the Annual Facility Audit Plan which uses criteria of large scale commercial and manufacturing storage. The 2013–2014 schedule of inspections of 30 Florida facilities is included in the agenda packet. Three sites are in our region – Prineville Water Treatment Plant in St. Lucie County (2/11/14), and in Palm Beach County, Richard Road Water Treatment Plant (2/12/14) and Sysco Southeast FL, LLC (2/13/14). Chris Bushman stated that there have been only a couple minor hazardous materials incidents at the Prineville Water Treatment Plant.

Edward Carberry asked about the visit to Sysco and Ms. Boer said Sally Waite or Mike Geier from Palm Beach Emergency Management visit his facility biannually for the regular Hazards Analysis visits. FDEM’s Risk Management program staff will visit Mr. Carberry’s facility in February, 2014.

**Hazardous Materials Incident Reports**

Tables 1 and 2 list incidents for the period of December 1, 2012 through February 28, 2013. Table 1 lists hazardous materials incidents at fixed facilities that are potential Section 304 investigations. Table 2 list fixed facility hazardous materials incidents with evacuations, injuries and deaths. Table 3 details transportation related incidents.

Graph I shows the total number of hazardous materials incidents per year reported from January 1, 2000 through December 31, 2012 to the State Watch Office. The full report is available on the FDEM website in the April, 2013 SERC Agenda package.

### **Local Emergency Planning Committee Chairs Meeting Update**

The LEPC Chairs and Staff meeting was held on April 4, 2013 in Tallahassee. Captain Joseph Nelson, District 10 Vice-Chair attended as Chairman. He said that with the success of this year's Hazmat Symposium held in conjunction with Fire Rescue East Conference, that the FDEM would like to continue the affiliation with the Fire Rescue East Conference for next year. In addition, they would like to add operational based hands on training and perhaps a hazardous materials competition.

Chairman Bushman said there was discussion on the conducting of hazards analyses in a meeting prior to the LEPC Chairs meeting on April 3rd. Discussion included software inconsistencies, contract scope of work compliance, and E-Plan compatibility. A workgroup was formed to examine the Hazards Analysis Contract scope of work and the CAMEOfm software. The workgroup will report directly to the SERC. Ms. Boer said she would like to see more training on the use and compliance of CAMEOfm and E-Plan for first responder within the District 10 region. She stated that District 10 annually expends dollars to conduct CAMEOfm Training, however, would like to see more contract specific training offered by FDEM for counties that administer the Hazards Analysis contracts.

Chairman Bushman added that Transportation Community Awareness Emergency Response (TRANSCAER) training opportunity is coming up. FDEM has an agreement with the Florida State Fire College to bring the TRANSCAER group in to conduct training on Anhydrous Ammonia, Chlorine, and Ethanol. Ms. Boer added that training will take place on September 10-13.<sup>th</sup> LEPC funds will sponsor travel to the training. She also stated that the advance notice of this training should generate better student response.

Chairman Bushman stated that FDEM will use E-Plan online filing for the Tier II filing system this year. Conventional paper format reporting is still acceptable. At the LEPC Chairs meeting, FDEM staff reported that 78% of facilities that report annually are using E-Plan to file their Tier II information, and noted FDEM noted that training will be conducted for first responders and facilities on the use of E-Plan. Ms. Boer requested that more LEPC districts be included in the FDEM training schedule.

The next SERC meeting is scheduled for July 12, 2013.

### **State Training Task Force Update – Captain Nelson**

The State Training Task Force (TTF) met on April 4, 2013 in Tallahassee. The next quarterly meeting is scheduled for July 11, 2013. There were no action items taken to the SERC meeting for review or adoption. Captain Nelson said the review of the Hazardous Materials Field Operations Guide Protocols was completed. Marine and Foam sections will be added.

## ***REPORTS***

### **Planning Subcommittee**

Ms. Boer said the biennial District 10 LEPC exercise will be held before June 30<sup>th</sup>. She is building a multi-hazard scenario that will be sent to subcommittee members for review and comment. This scenario will focus on several action items developed from the last two LEPC exercises to see if improvements have been made to specific issues addressed during response to hazardous materials incidents exercises within the region. The location and date have not been finalized. The last two exercises were in Indian River, Martin, and St. Lucie counties. Ms. Boer asked if any agencies or departments have exercise requirements and if so, any objectives they would like to add to the LEPC exercise to meet those requirements. The exercise will be discussion based. Ms. Boer said the Hazardous Materials Response Plan has been updated and will be submitted to FDEM in June for review and comments.

### **Public Information Exchange**

Chairman Bushman requested that LEPC staff be informed of any informational materials from members relating to hazardous materials, including training and exercises that they would like posted on the District 10 LEPC website.

### **Local Emergency Planning Committee Activities**

A list of the planning activities since the previous meeting of February 7, 2013 was included in the agenda packet. Also attached was a list of emergency management and preparedness staff activities. Ms. Boer is creating a Hazard Vulnerability and Assessment for the Indian River County Redevelopment Plan, as well as St. Lucie and Martin counties. She is updating the Comprehensive Emergency Management Basic Plan (CEMP) and several annexes to the CEMP, for Martin County Emergency Management Agency/Fire Rescue.

### **Contract Activities Update**

#### Hazardous Materials Emergency Preparedness

The 2012/2013 Hazardous Materials Emergency Preparedness (HMEP) grant began October 1, 2012. This grant provides annual funding for hazardous materials transportation related training to the Region's first responders and for specific hazardous materials planning projects.

#### ***Training***

During the second quarter (January-March), of the 2012/2013 HMEP contract cycle, five (5) Chemical Suicide for First Responders classes were held February 26-27, 2013 in Martin, St. Lucie, and Palm Beach counties, and on March 27, 2013 in Indian River and Palm Beach counties. The LEPC sponsored six individuals to attend the 2013 Fire Rescue East Hazmat Symposium classes in Daytona Beach January 23-24, 2013.

Indian River County is creating a hazmat technician team for training to be held in June and July. Ms. Boer is looking for instructors who can train with Mr. Doug Wolf and will forward the schedule to hazmat teams.

There will be a Chemical Terrorism Preparedness training by the Department of Health. It is a training opportunity for collection of evidence and addresses the history of chemical terrorism, symptoms, and specific agents such as toxic industrial chemicals.

### ***Planning***

The planning project for the 2012/2013 grant cycle is Option 4 – Facility Hazards Summary. This entails a complete listing of 302 Facilities that store, manufacture, or maintain extremely hazardous substances within the four counties (Indian River, Martin, Palm Beach and St. Lucie) District 10 region. Information will include contacts, locations, and chemical inventories and identification of SERC codes. The final product will be a loose leaf booklet that contains summary information on each facility.

### **Hazardous Analyses**

The St. Lucie County 2012/2013 Hazardous Materials Analysis contract was received from the FDEM last October. Site visits to Section 302 Facilities were completed in February and an update of information to the CAMEOfm software of the hazards analysis for each facility was forwarded to the FDEM for review and comment.

### **Membership**

#### **Membership Appointment**

On April 5, 2013, the SERC approved the appointment of the following members:

#### **PRIMARY**

Mr. Christopher Bushman (District 10 LEPC Chairman)  
Occupational Category: Interested Citizen

Deputy Chief Kevin Herndon  
St. Lucie County Fire District  
Occupational Category: Firefighting

#### **ALTERNATE**

Ms. Ana Gannon (Kenton Brown)  
Florida Department of Environmental Protection  
Occupational Category: Local Environmental

Ms. Boer added that Steve Graff, Stuart Police Department, has been promoted and will not be able to continue as an LEPC member. He has requested appointment of a new primary member, Derek Ortado, who attended the meeting. His nomination will be submitted to the SERC for consideration of appointment at the July meeting.

### ***COMMENTS FROM THE CHAIR AND STAFF***

Ms. Boer announced that Penny Myszkowski, TCRPC staff, will be retiring May 31st.

Chief Norm Engel asked who did the training for the Methamphetamine labs. Ms. Boer said she would gather the list of instructors able to teach classes. Mr. Kenton Brown said he knows an instructor in Georgia who teaches a 40-hour class for fire and police and he will contact him. Chief Nelson said St. Petersburg College, Daytona, taught a class on the hazards of Methamphetamine labs. Mr. Kenton Brown will gather information on the schedule of instructors that can teach. It was discussed that a 40-hour class is not well attended and the membership decided a two-day class might be better attended by fire and police departments. Ms. Boer asked for a description and cost of the class.

Ms. Boer spoke briefly about the West Texas chemical plant explosion and Ammonia Nitrate. The Ammonia Nitrate supply on the Texas site was not reported to the authorities and they did not have an active LEPC in the region. Investigations are ongoing.

The District 10 LEPC Fact Sheet, the booklet "Everything Local Officials Should Know about EPCRA" and a Florida Division of Emergency Management chart were distributed to members.

### ***COMMENTS FROM COMMITTEE MEMBERS***

Chief Kevin Herndon requested a HAZCAT training class and Ms. Boer will look for an instructor. Captain Nelson requested the Advanced Hazmat Life Support class.

Mr. Kenton Brown related an incident he was involved in concerning an 80 gallon fuel spill that was not reported by the driver. A discussion followed regarding protocol for spills in the region. It was noted that each County may have different reporting requirements and it is still unclear as to how/when DEP is notified of spills, transportation and otherwise.

### ***PUBLIC COMMENTS***

None.

### ***NEXT MEETING***

The next LEPC meeting is scheduled for Thursday, August 1, 2013. Please notify staff if your company, agency, or department would like to host a future meeting. The remaining meeting dates for 2013 are noted below, and the dates for 2014 are also noted.

August 1, 2013  
November 7, 2013  
February 6, 2014  
May 1, 2014  
August 7, 2014  
November 6, 2014

### ***ADJOURNMENT***

The meeting was adjourned at 11:18 a.m.