



**MINUTES OF THE DISTRICT 10 LOCAL EMERGENCY
PLANNING COMMITTEE (LEPC) FOR HAZARDOUS MATERIALS
November 4, 2010**

Staff announced that Captain Joe Nelson would chair the meeting in place of Chair Chris Bushman. Acting Chair Joe Nelson called the meeting to order at 10:12 a.m. and led the pledge of allegiance. Acting Chair Nelson requested roll call and staff announced a quorum was present.

Committee Members/Alternates Present

Mark Anderson
Brodie Atwater (Alternate)
Anthony DiFruscio
Cheryl Dunn
John Holman (Alternate)
Keith Holman
Scott Johnston
Frank Lasaga
Harry Lux
Paul Meding
Joe Nelson (Alternate)
Bill Pecci (Alternate)
Tom Phillips
Dave Rawicz
Barry Stewart
Sally Waite
Dennis Zabel

Occupational Category

Firefighting (Palm Beach County Fire Rescue)
Firefighting (Town of Palm Beach)
Health (Martin Memorial Health Systems)
Health (Indian River County Health Department)
Law Enforcement (Port St. Lucie Police Dept.)
Emergency Management (Martin County)
Firefighting (City of Boca Raton)
Emergency Management (City of Stuart)
Interested Citizen (Hazmat & Safety Solutions, Inc.)
Facility Operator (Cliff Berry, Incorporated)
Firefighting (Palm Beach County Fire Rescue)
Law Enforcement (Stuart Police Department)
Firefighting (Palm Beach County Fire Rescue)
Cheney Brothers, Incorporated
Local Environmental (Hazardous Waste Services)
Emergency Management (Palm Beach County)
Local Environmental (Harbor Branch Oceanographic Institute)

Members Absent

Bill Amador
Chris Bushman, Chairman
Stephen Huntsberger
John Johnson
Nicholas Laryea
Etta LoPresti
Larry Nadeau (Alternate)
John O'Malley
Joseph Passanesi
Sharon Rayner
Paul Seldes
Clint Sperber
Greg Thompson
Carlos Valle
Lisa Wilson-Davis, Vice Chairman
Dan Wouters

Occupational Category

Firefighting (Town of Palm Beach)
Firefighting (St. Lucie County Fire District)
Interested Citizen (Indian River State College)
Firefighting (City of Boca Raton Fire Rescue)
Facility Operator (Indiantown Cogeneration L.P.)
Emergency Management (Indian River County)
Emergency Management (City of Port St. Lucie)
Health (Palm Beach County Health Department)
Law Enforcement (Martin County Sheriff's Office)
American Red Cross (North Treasure Coast Chapter)
Interested Citizen (NTB Group, LLC)
Health (St. Lucie County Health Department)
Interested Citizen (Sun Sentinel)
Firefighting (Pratt & Whitney – Rocketdyne)
Non-Elected Local Official (City of Boca Raton)
Firefighting (Martin County Fire Rescue)

Staff

Kathryn Boer
Liz Gulick

TCRPC/LEPC District 10
TCRPC/LEPC District 10

Visitors

Mike Grier

Emergency Management (Palm Beach County)

APPROVAL OF AGENDA OF NOVEMBER 4, 2010 MEETING

Mr. Frank Lasaga moved approval of the agenda as amended, moving 7E Membership – Officer Nominations and Elections after Item 4, Approval of Meeting Minutes of August 5, 2010. Mr. Harry Lux seconded the motion, which carried unanimously.

Motion

APPROVAL OF MEETING MINUTES OF AUGUST 5, 2010

Mr. Harry Lux moved approval of the August 5, 2010 District 10 Local Emergency Planning Committee meeting minutes. Mr. Scott Johnston seconded the motion, which carried unanimously.

Motion

MEMBERSHIP – OFFICER NOMINATIONS AND ELECTIONS

Staff reported the District 10 Local Emergency Planning Committee officers and subcommittee chairs would serve two years. Assistant Chief Chris Bushman was nominated and re-appointed to serve as Chair. Chief Scott Johnson was nominated for Vice Chair. Lisa Wilson-Davis was nominated as chair to the Planning Subcommittee. There were no nominations for the Public Information and Marketing Committee. It was noted that the Public Information and Marketing Subcommittee remain open or the committee can choose to dissolve in which case staff would take on the duties of any public information that the Committee would like posted on the Local Emergency Planning Committee website.

Motion

Ms. Cheryl Dunn asked how many active members were on the Public Information and Marketing Subcommittee. Staff indicated four, noting points of interest would be posted to the website and/or brought to the attention of members.

Mr. Keith Holman suggested staff handle this. Staff indicated an email notification would be sent to the Committee members to determine if the subcommittee should be dissolved.

The Committee Members approved the nominations of officers.

Staff noted a newsletter from the St. Lucie Health Department that was distributed to the Committee, pointing out the hazardous materials on the back of the page may be interesting to the Committee.

OLD BUSINESS

None.

NEW BUSINESS

State Emergency Response Commission Meeting

Staff reported the last meeting was held on October 8, 2010 in Tallahassee and was attended by Captain Joe Nelson and staff.

District 10 Regional Hazardous Materials Response Plan

The State Emergency Response Commission approved the District 10 Regional Hazardous Materials Response Plan at their October 8, 2010 meeting. The plan will be reviewed by the planning subcommittee again in February 2011. The deadline to for updates before submission to the State is June 30, 2011.

Ms. Dunn asked if this plan was posted to the website and staff indicated yes.

2010 Thomas Yatabee Award and Certificates of Appreciation

The State Emergency Response Commission awarded Keith Holman with the 2010 Annual Thomas Yatabee Award; and 2010 Certificates of Appreciation were awarded to Mr. John O'Malley, Mr. Clint Sperber, and Ms. Cheryl Dunn.

Hazardous Materials Incident Reports

Staff stated the agenda packet included tables and graphs providing information on the release of hazardous materials within the District 10 Region for the time period of September 1, 2009 through August 31, 2010. The entire report for all regions is available online at <http://www.hazmat.floridadisaster.org/meet.htm>.

Local Emergency Planning Committee Chairs Meeting Update

Staff reported the Local Emergency Planning Committee District Chairs meeting was held on October 7, 2010 in Tallahassee. The next meeting will be held on January 6, 2011 in Fort Myers.

The Web Hazardous Materials Information System (WebHMIS) which is an update of all the Tier II's was delivered to staff. The State is in the process of updating E-plan and WebHMIS with the same information.

The dates for observance of Hazardous Materials Awareness Week are February 19-25, 2011 and the theme is Shelter-in-place Education regarding hazardous materials. Staff requested Committee Members submit ideas for that week.

Training Task Force Update – Captain Joe Nelson

The Training Task Force met on October 7, 2010 in Tallahassee. The next scheduled meeting is January 7, 2011 in Fort Myers. Captain Nelson reported the Hazardous Materials Field Operations Guide was completed with the exception of the attachments. He noted the model form was submitted which is a complete package of paperwork that will be used to run a hazardous materials call. He asked the Committee to forward any ideas on the format of the form(s). Captain Nelson stated the E-Plan update was discussed. He asked if anyone attended the E-Plan conference. Chief Anderson indicated he had attended

Staff stated the Field Operations Guide (FOG) that is being updated is a State Responders Guide. Staff stated the FOGs will not be reprinted; and to let staff know if anyone needs one. Staff noted that once completed it will be distributed to Committee Members.

Chief Anderson asked who did the original printing of the document. Staff stated it was the Division of Forestry. Staff indicated that LEPC/HMEP funds could possibly be used to print the guides. Captain Nelson noted the Hazardous Materials portion of the guide will not be available until the spring or summer of 2011.

Captain Nelson noted that Mass Casualty Decontamination was also discussed at the Training Task Force meeting. One project the training task force is considering is a procedural guide on how to do mass public decontamination using those resources.

It was noted the Tox Medic project has been approved by the State Emergency Response Commission. Staff noted there are several classes running around the state.

Mr. Joe Nelson pointed out that the Florida State Fire College is looking to provide Pro-Board certification for a Hazardous Materials Technician curriculum. He stated that Pro-Board is a nationally recognized certification and there are a lot of places that require it.

Staff noted that part of the training task force relates to the field operations guide. The Council has been put under contract with Division of Emergency Management to update, develop, and enhance the Radiological chapter of the field operations guide. Mr. Keith Holman pointed out that there are huge changes within the statutes that are related to Radiological Emergency Preparedness (REP) operations and he suggested staff contact Jimmy Campbell in regard to this. Staff noted there is a meeting with REP folks to put that in perspective before the actual response. Mr. Keith Holman stated that there will be public meetings in the Maryland/Washington area to talk about the changes.

Chief Mark Anderson asked if this was a separate field operations guide or would it be integrated into Hazardous Materials. Staff deferred this question to Mike Geier, Palm Beach County Emergency Management. Mr. Mike Geier noted that there are two major changes to Supplements 3 and 4 which have to do with integration of Homeland Security Exercise Evaluation Protocol and also changes in terms of evacuation time estimates. They are both pending the Supplement 3. There were final public comments at the annual task force meeting and there was also an actual Nuclear Regulatory Commission public meeting in Tampa which was attended as a task force. The Nuclear Regulatory Commission is looking at a new protective action, in addition to evacuation and shelter in place, called heightened awareness. The final comment period for Supplement 4 is November 14 or 15.

With respect to the question regarding the field operations guide, there are three plant sites in the State and they are all similar in the sense that they operate under the same basic response protocol. Each site has their own plan and the State has an overarching plan. All that planning doesn't do anybody any good because the plans are 4 and 5 inches thick.

REPORTS

Planning Subcommittee

The Regional Hazardous Materials Response Plan is updated annually. Staff will present the Planning Committee with the 2010/2011 plan update criteria prior to the February 3, 2011 Local Emergency Planning Committee meeting.

Staff reported that Ms. Lisa Wilson-Davis will serve as Chair of the Planning Subcommittee. Ms. Etta LoPresti, Mr. Frank LaSaga, Captain Joe Nelson, and Ms. Sally Waite will also serve on this committee. The duties this year will be to look at the plan and make sure it is updated. In mid-January the committee will start talking about the exercise. Ms. Boer pointed out that the plan has to be Homeland Security Exercise Evaluation Program compliant this year.

Public Information/Marketing Subcommittee

Staff indicated that the Public Information and Marketing Subcommittee will be discussed at the February 3, 2011 Local Emergency Planning Committee meeting.

Local Emergency Planning Committee Activities

A list of the planning activities since the previous meeting of August 5, 2010 was included in the agenda packet. Also included was a list of other emergency management and preparedness activities staff has participated in through the Treasure Coast Regional Planning Council

Contract Activities Update

The 2010/2011 Hazardous Materials Emergency Preparedness grant provides annual funding for hazardous materials-related training to the Region's first responders and for specific planning projects. Previously conducted classes during the last quarter and upcoming classes are noted below.

Training

During the fourth quarter of the 2009/2010 contract cycle, the District 10 Local emergency Planning Committee sponsored the following training:

- Air Monitoring and Detection In-Service, September 23, 2010 at Martin county fire Rescue in Stuart.
- Rapid ID and Risk Assessment for Hazardous Materials, September 20-22, 2010 at Martin County Fire Rescue in Stuart.

Planning

The District 10 LEPC selected Planning Project Option #3, Local Emergency Planning Committee Plan Exercise, from the list of approved activities under the 2010/2011 planning grant. Staff is currently conducting the 2010/2011 Hazardous Materials Analysis on behalf of St. Lucie County.

COMMENTS FROM THE CHAIR AND STAFF

None

COMMENTS FROM COMMITTEE MEMBERS

Ms. Cheryl Dunn noted that she was at a preparedness meeting and the Fusion Center and is seeking liaison officers to go to the training.

PUBLIC COMMENTS

Mike Geier with the Palm Beach County Emergency Management reported there was a chlorine release October 21, 2010 in Mangonia Park. He indicated that the Hazardous Materials Team responded and set up command, stating everything turned out fine. Staff asked if the HazMat Team was utilized. Mr. Geier indicated yes. Staff asked if EPlan had been engaged. Mr. Geier was uncertain. Staff reminded everyone CAMEO is on their laptops and is a good way to get information.

NEXT MEETING

The next Local Emergency Planning Committee meeting is scheduled for February 3, 2011. Staff indicated the location has not yet been determined and asked Committee Members for suggested meeting sites.

Staff asked if Indian River State College offers an undergraduate degree in Emergency Management. Students will be attending the next Local Emergency Planning Committee meeting and may have questions for the Committee Members.

ADJOURNMENT

Mr. Harry Lux made a motion to adjourn the meeting. Mr. Frank Lasaga seconded the motion, which carried unanimously.

Motion

The meeting was adjourned at 11:28 a.m.