



**MINUTES OF THE DISTRICT 10 LOCAL EMERGENCY
PLANNING COMMITTEE (LEPC) For Hazardous Materials
February 7, 2008**

Committee Members/Alternates Present

Bill Amador
Sharon Andre
Chris Bushman, Chairman
Todd Deehl
Cheryl Dunn
John Gojkovich
John Holman
Frank Lasaga
Harry Lux
Jack McCart
Paul Meding
Houston Park
Joseph Passanesi
Bill Pecci
Bruce Pisani
Michael Rallis
Sharon Rayner
Barry Stewart
Dianne Strock
Greg Thompson
Carlos Valle
Herbert Waller
Lisa Wilson-Davis, Vice-Chairman
Dan Wouters
Dennis Zabel

Members Absent

Mary Blakeney
Richard Daniels
Cheryl Dunne
Steven Huntsberger
John Johnson
Nicholas Laryea
Etta LoPresti
Dave Maloney

Staff

Kathryn Boer
Zachary Davis

Occupational Category

Firefighting (Town of Palm Beach Fire Rescue)
Health (Martin Memorial Health Systems)
Firefighting (St. Lucie County Fire District)
Health (St. Lucie County Health Department)
Health (Indian River County Health Department)
Law Enforcement (Port St. Lucie Police Department)
Law Enforcement (Port St. Lucie Police Department)
Emergency Management (City of Stuart)
Interested Citizen (Hazmat & Safety Solutions, Inc.)
Interested Citizen (Educational Consultants, Inc.)
Facility Operator (Cliff Berry, Incorporated)
Firefighting (Palm Beach County Fire Rescue)
Law Enforcement (Martin County Sheriff's Office)
Law Enforcement (Stuart Police Department)
Emergency Management (Martin County)
Facility Operator (TurboCombuster Technology)
Community Group (American Red Cross)
Local Environmental (Hazardous Waste Services)
Health (Palm Beach County Health Department)
Facility Operator (Tropicana)
Firefighting (Pratt & Whitney – Rocketdyne)
Facility Operator (Cheney Brothers, Incorporated)
Non-Elected Local Official (City of Boca Raton)
Firefighting (Martin County Fire District)
Health (Florida Atlantic University)

Occupational Category

Community Group (American Red Cross)
Emergency Management (City of Port St. Lucie)
Facility Operator (Syngenta Crop Protection)
Interested Citizen (Indian River Community College)
Firefighting (City of Boca Raton Fire Rescue)
Facility Operator (Indiantown Cogeneration L.P.)
Emergency Management (Indian River County)
Transportation (Florida Department of Transportation)

TCRPC/LEPC District 10
TCRPC/LEPC District 10

Terry Hess

TCRPC/LEPC District 10

Trayce Jones

TCRPC/LEPC District 10

Visitors

Mark Anderson
Dave Dyal
Mike Geier
Terri Bradley
Mike Hopkins

Palm Beach County Fire Rescue
Stuart Fire Rescue
Palm Beach County Division of Emergency Management
Methid, LLC
Methid, LLC

Chairman Bushman called the meeting to order at 10:15 a.m. Chairman Bushman requested roll call and Staff announced a quorum was present. Staff welcomed visitors. Chairman Bushman led the pledge of allegiance.

APPROVAL OF MINUTES OF NOVEMBER 1, 2007

Mr. Greg Thompson moved approval of the November 1, 2007 District 10 Local Emergency Planning Committee meeting minutes. Mr. Bruce Pisani seconded the motion, which carried unanimously. **Motion**

OLD BUSINESS

2007 Thomas Yatabe Certificates of Appreciation Presentation

Staff announced that Mr. Craig Fugate, State Emergency Response Commission Chairman, presented the 2007 Thomas Yatabe Award to Mr. Charles T. Christopher, St. Lucie County Emergency Management Coordinator.

Staff announced the recipients of the 2007 Thomas Yatabe Award Certificates of Appreciation were Mr. Bruce Pisani of the Martin County Emergency Management and Mr. Richard Daniels of the City of Port St. Lucie Emergency Management, for their dedication, guidance and ongoing efforts in the support and implementation of the Emergency Planning and Community Right-To-Know Act Program.

NEW BUSINESS

State Emergency Response Commission Meeting

Staff reported the State Emergency Response Commission met on January 11, 2008 in Cocoa Beach for the quarterly meeting. The next meeting will be held on April 4, 2008 in Tallahassee.

Utilizing E-Pan in the State of Florida

Staff reported the Florida Division of Emergency Management staff researched the pros and cons on providing facility chemical information to import into the E-Plan data system. The research revealed few negative points, reporting that data may not be imported correctly and a schedule for quarterly data input needs to be developed. The pros included the system's availability, immediate access to facility information

by responders, CAMEO compatibility, and the potential means of web-based facility reporting in the future.

Adoption of E-Plan will be recommended upon agency and industry collaborative discussions on plans and policies and will be discussed at the State Emergency Response Commission quarterly meeting in April of 2008.

Hazardous Materials Incident Reports

Staff provided information through reports and graphs on releases of hazardous material in the District 10 Region for the time period of December 1, 2006 through November 30, 2007. Staff noted the entire report is available on-line at <http://www.hazmat.floridadisaster.org/meet.htm>.

Local Emergency Planning Committee Chairs Meeting Update

Chairman Bushman reported the Local Emergency Planning Committee Chairs met on January 10, 2008 in Cocoa Beach for the quarterly meeting. The next meeting will be held on April 3, 2008 in Tallahassee. Topics of discussion were the distribution in electronic format of the Hazardous Materials Information System; activities conducted in recognition of Hazardous Materials Awareness Week; the submission of the State Emergency Response Commission How-to-Comply Handbook to the Department of Community Affairs for review; and the publication of the Florida Department of Transportation Emergency Response Guidebooks for 2008 .

Hazardous Materials Awareness Week

Staff reported the State Division of Emergency Management requested Governor Christ proclaim January 20 through January 26, 2008 as Florida Hazardous Materials Awareness Week to enhance public awareness regarding hazardous materials use and storage practices. The District 10 Local Emergency Planning Committee recognized Hazardous Materials Awareness Week through a series of activities that included: the adoption of Resolutions by the State Emergency Response Commission; the Treasure Coast Regional Planning Council and the District 10 Local Emergency Planning Committee; three (3) postcard mailings to all 302 Facilities with training, reporting and notification information; a community radio announcement and discussion by Ms. Cheryl Dunn; and a presentation by Lieutenant Dan Wouters and the Martin County Hazardous Materials Team to the Treasure Coast Regional Planning Council Board..

Training Task Force Update

Staff reported the Training Task Force met on January 10, 2008 in Cocoa Beach for the quarterly meeting. The next meeting will be held on April 4, 2008 in Tallahassee.

Lieutenant Wouters reported the Emergency Response Guide Books have been approved. Staff will inquire regarding a release date and the number of books being sent. The method of distribution was discussed but not determined.

Lieutenant Wouters also reported the Training Task Force will approach the State Emergency Response Commission regarding bylaws and operating guidelines to establish membership and election terms of office. The Sunshine Law was discussed due to members participating on both the Training Task Force and the State Emergency Response Commission.

Lieutenant Wouters noted the need to establish a credentialing system for industry workers and technicians to identify their training certification when they report on-scene during or after a chemical release.

Lieutenant Wouters stated the recently released radio frequencies have been distributed to the region's counties.

Clandestine Methamphetamine Labs Presentation – Terry Bradley, METHID, LLC

Ms. Terri Bradley and Mr. Mike Hopkins gave a brief presentation that addressed the problem of clandestine methamphetamine labs in the United States. Topics discussed were the dangers, warning signs and response to discoveries of these labs as well as the easy access to materials for production and location to set-up labs; the dangers first responders encounter; child endangerment; and long-term personal and environmental hazards.

REPORTS

Planning Subcommittee

Staff noted the 2007/2008 Regional Hazardous Materials Response Plan will be distributed to the Planning Sub-committee for review and revision. Once the final update has been completed, Staff will submit the plan to the Florida Division of Emergency Management who will determine if the plan meets the compliance criteria then recommend for approval by the State Emergency Response Commission.

Public Information/Marketing Subcommittee

Staff reported the 2006/2007 Hazardous Materials Preparedness Grant Project, the Emergency Planning and Community Right-To-Know Act public outreach workshops, has been completed and a summary of the project was submitted to the Florida Division of Emergency Management with the quarterly and annual reports.

Local Emergency Planning Committee Activities

Staff provided reports of the Local Emergency Planning Committee and (non) Local Emergency Planning Committee activities from November 1, 2007 through February 6, 2008.

Contract Activities Update

Hazardous Materials Emergency Preparedness

Staff reported the First Quarter Report for the 2007/2008 Hazardous Materials Emergency Preparedness Grant has been submitted to the Florida Division of Emergency Management. The report included the District 10 Local Emergency Planning Committee sponsored classes and an update on the Shelter-in-Place Grant Project.

Hazardous Materials Analyses

Staff reported the facility site visits for Martin and St. Lucie Counties have been completed. The draft analyses have been submitted to the Federal Department of Emergency Management and are pending approval. Once approved, Staff will distribute to Martin and St. Lucie Counties emergency management and hazardous materials teams. Individual Section 302 Facilities will be notified as to the availability of their site specific analysis.

Membership – New Appointments

Staff announced the addition of one new District 10 Local Emergency Planning Committee Member, Ms. Sharon R. Rayner, American Red Cross.

COMMENTS FROM THE CHAIR AND STAFF

None.

COMMENTS FROM COMMITTEE MEMBERS

None.

PUBLIC COMMENT

None.

NEXT MEETING

The next Local Emergency Planning Committee meeting will be held May 1, 2008 at Indian River Community College Chastain Campus, Stuart, Florida.

ADJOURNMENT

The meeting was adjourned at 11:55 a.m.