

TREASURE COAST REGIONAL PLANNING COUNCIL

MEMORANDUM

To: Council Members AGENDA ITEM 8G

From: Staff

Date: May 20, 2016 Council Meeting

Subject: State Homeland Security Grant Program – Regional Full Scale Exercise

Introduction

The State Homeland Security Grant Program (SHSGP) is initiated by the U.S. Department of Homeland Security/Federal Emergency Management Agency (FEMA). The program was developed and has evolved to support the implementation of risk driven capabilities-based planning, training, and exercise activities to prevent, protect against, mitigate, respond to, and recover from acts of terrorism and other catastrophic events in the local and regional communities. The program supports the National Preparedness Goal and places emphasis on updating and maintaining county, municipal, and regional emergency operation plans. The Region 5 Regional Domestic Security Task Force (RDSTF) is comprised of nine counties of which Indian River, Martin, and St. Lucie counties are included. Annually, funding is funneled to counties and regions to conduct planning, training, and exercises that support readiness of first responder disciplines such as law enforcement, fire rescue, emergency management, and departments of health. These disciplines engage in planning, training and exercises in local communities. The 2017 SHSGP funding provides the opportunity to exercise in a regional atmosphere where response agencies can further understanding of multi-jurisdictional mutual public safety response operations in a full scale exercise.

Background

Indian River, Martin, and St. Lucie counties participate in the State of Florida Multi-year Training, Exercise and Plan (MYTEP) program. This three-year plan allows for counties and municipalities to actively plan and organize training, planning, and exercise needs that enhance operational plans, provide first responder training, and then exercise to identify strengths and areas for improvement in efforts to improve preparedness in response to large scale mass casualty incidents. The MYTEP has identified a mutual need to exercise and the guiding oversight body, Domestic Security Oversight Committee, has authorized three region specific exercises.

The State of Florida Division of Emergency Management has contracted with the East Central Regional Planning Council, the central regional planning council of the Region 5 RDSTF, to

conduct three full scale exercises. Council will conduct the southern portion of the RDSTF region exercises. Council has received a purchase order in the amount of \$40,000 to conduct one full-scale exercise prior to March 31, 2017. The attached scope of work defines activities required to plan and conduct the exercise. Staff will utilize the federal Homeland Security Exercise and Evaluation Program guidance in planning and after-action reporting.

Recommendation

Council should authorize the Executive Director in consultation with Council's attorney to approve a purchase order and execute any minor contract modifications on behalf of the Council.

Attachment

### **Region 5 Exercise Series Summary**

#### **Mission:**

The overall mission of the project is to conduct three region-specific exercises to enable the public safety agencies in Region 5 to test emergency plans, policies, protocols, and procedures. The TCRPC will conduct one full scale exercise as per the scope of work below.

#### **Scenarios:**

- 1. TCRPC: Martin, St. Lucie, and Indian River Counties will directly participate in a multi-jurisdictional full-scale exercise involving a terrorist involved, downed aircraft/mass casualty incident.**
2. Brevard and Volusia Counties will directly participate in a multi-jurisdictional full-scale exercise involving a large wildfire prompting mass evacuations along with a large animal technical rescue.
3. Lake, Orange, Osceola, and Seminole Counties will directly participate in a multi-jurisdictional full-scale exercise involving a large mass casualty incident/medical surge prompting the execution of Alternate Medical Treatment Sites.

#### **Design:**

The TCRPC exercise will be HSEEP compliant and include, but are not limited to, the following items:

**Planning** - Conduct several face-to-face planning meetings to develop exercise scenarios and coordinate exercise activities such as plan review/development, exercise documentation, logistical support, and evaluation.

- Exercise Planning Meetings - Concept and Objectives Meeting; Initial Planning Meeting, Mid-Term Planning Meeting, MSEL Meeting, Final Planning Meeting, and Controller/Evaluator Meeting
- Documentation - Sign In Sheets; Meeting Summaries; Agendas; Exercise Plan; Master Scenario Events List; Controller/Evaluator Handbook; Feedback Form; After Action Report

**Conduct** - Execution of the exercise

- Site Setup
- Registration
- Player and Controller/Evaluator briefings
- Conduct/Facilitation of the Exercise
- Hotwash/Review

**Logistics**

- Printing
- Moulage

- Victim identification and tagging
- Volunteer Victim Management
- Other exercise materials as needed

**Evaluation/AAR** – Development of an After Action and Improvement Plan

- HSEEP Compliant After-Action Report
- Evaluation of Core Capabilities
- Improvement Plan/Corrective Actions Plan
- After-Action Review Meeting

**Justification:**

Region 5 is a large area consisting of nine counties with varied characteristics, populations, infrastructure, and priorities. Therefore, the proposal for the Region 5 Exercise series consists of three region-specific exercises. Each exercise will be compliant with the following items:

- Homeland Security Exercise and Evaluation Program
- Core Capabilities – Operational Coordination
- Threat Hazard Identification and Risk Assessment
- DSOC Priority Designation – Immediate preservation of human life
- Domestic Security Strategic Plan Goals (5) and Objectives (17)
- MYTEP Gaps/Goals

**Cost/Market Research:**

Based on previous full-scale exercises conducted by and/or through the East Central Florida Regional Planning Council a "market research quote" was completed to generate cost estimates for implementing each of the three exercises that includes: planning, conduct, logistics, and evaluation/AAR. A cost breakdown for each exercise is provided below:

Project	Planning	Conduct	Logistics	Evaluation/ AAR	Total
Martin/ St. Lucie/ Indian River Exercise	\$15,000	\$10,000	\$5,000	\$10,000	\$40,000
<b>Total</b>					<b>\$40,000</b>