

TREASURE COAST REGIONAL PLANNING COUNCIL

MEMORANDUM

To: Council Members AGENDA ITEM 8  
From: Budget/Personnel Committee  
Date: December 13, 2013 Council Meeting  
Subject: Budget/Personnel Committee - Annual Review of Council's Executive Director

Introduction

It is Council's policy to provide an evaluation of the performance of the Executive Director at the December Council meeting each year. The Budget/Personnel Committee is charged with providing a recommendation to be considered by the entire Council. Council's Budget/Personnel Committee will meet at 9:00 a.m. prior to the December 13, 2013 Council meeting.

Background

For the past several years, Council members have been provided with a survey form for the purpose of evaluating the performance of the Executive Director. A survey form was emailed to each Council member on October 22, 2013. Eight forms were returned to Council offices (see attachments). The survey will also be used by the Executive Director to gain a sense of what changes might be made to improve the organization and achieve its goals and mission.

At last year's annual review of the Executive Director, Council did not approve a salary and benefit increase, due to the overall economic climate and Council's existing budget.

Recommendation

The Budget/Personnel Committee will provide a recommendation at the December 13, 2013 Council meeting.

Attachments