

TREASURE COAST REGIONAL PLANNING COUNCIL

MEMORANDUM

To: Council Members

AGENDA ITEM 6C

From: Staff

Date: December 13, 2013 Council Meeting

Subject: Financial Report – September 30, 2013

Attached are the following financial statements for September 30, 2013:

Balance Sheet
Revenue Report
Expenditure Report

Recommendation

Council should review and accept this report and direct that it be filed.

Attachments

TREASURE COAST REGIONAL PLANNING COUNCIL
BALANCE SHEET
September 30, 2013

Current Assets:		
Cash Bank - Checking	\$292,496	
Fixed Asset Replacement Budget (FARB)	25,500	
State Board of Administration - Investment Fund	4,334	
Petty Cash	400	
Postage Meter Funds	800	
Prepaid Expenses	13,440	
Due From Other Governmental Units	505,029	
Due From TCEF	10,000	
Revolving Loan Fund Receivable	39,300	
Deposits as Security	394	
		\$891,693
Fixed Assets:		
Office Furniture & Fixtures	\$152,940	
Autos	53,534	
Building	1,826,210	
Land	500,000	
Total Fixed Assets	\$2,532,684	
Less: Depreciation	\$446,216	
		\$2,086,468
TOTAL ASSETS		\$2,978,161
Liabilities:		
Loan Payable	\$0	
Accounts Payable	42,603	
Benefits Payable	63,842	
Salary Payable	21,238	
Unearned Revenues	0	
Long-Term Liabilities:		
Loan Payable	1,573,003	
		\$1,700,686
Fund Balances:		
General Reserves	\$1,049,481	
Legal Reserves	50,000	
Revolving Loan Reserves	0	
General Funds	-1,908,474	
Fixed Assets	2,086,468	
		\$1,277,475
TOTAL LIABILITIES AND FUND BALANCES		\$2,978,161

TREASURE COAST REGIONAL PLANNING COUNCIL
REVENUE REPORT
For the Twelve Month period ending September 30, 2013

	Annual Budget	Revenue Received
<u>State</u>		
FDEM - SARA - Title III for 2012-2013	\$25,126	\$25,126
FDEM - SARA - Title III for 2013-2014	10,227	18,511
SLC - Hazards Analysis (2012 - 2013)	7,086	7,086
SLC - Hazards Analysis (2013 - 2014)	7,086	0
MC - ADA Sheltering Strategies	6,993	5,412
MC - Planning/Operations Section Chief Training	17,000	17,000
MC CEMP Update	45,000	45,000
Region 5 Training & Exercise Plan	3,750	3,750
Provision of Position Specific Incident Command System Training	0	15,000
Regional Evacuation Study Small Area	0	8,000
IRC Hazmat Technician Training	0	18,800
FDOT - Land Use & Transportation Study	0	12,628
Subtotal	\$122,268	\$176,313
<u>Federal</u>		
HMEP Training 2012-2013	\$36,238	\$32,252
HMEP Training 2013-2014	10,136	10,136
HMEP Planning 2012-2013	18,000	14,589
HMEP Planning 2013-2014	5,000	3,655
EPA - Revolving Loan Fund	200,000	8,921
EPA - Assessment	325,000	316,420
Florida TOD Framework	0	24,848
MC & SLC Waterways Project	70,000	0
Post Disaster Re-Development Plan	68,473	60,371
Statewide Energy Resiliency Strategy	31,895	53,953
Sustainable Communities Initiative	246,666	282,775
TBRPC Energy Assurance Agreement	25,000	19,566
U.S. Economic Develp. Admin. - Planning 2011	81,250	60,670
Subtotal	\$1,117,658	\$888,156
<u>Local</u>		
So. FL Reg. Transportation Authority	\$100,000	\$100,000
Broward Boulevard Gateway Project	0	141,000
PB - MPO Planning	125,000	109,719
Glades Regional Master Plan	208,439	56,708
Miami Hospitality & Culinary Institute Project	3,500	3,500
PBG Technical & Policy Review	0	13,425
Riviera Beach Planning Services	30,000	1,425
Riviera Beach Marina Renovation	0	0
Riviera Beach Broadway Master Plan	67,500	57,375
Jensen Beach Sea Turtle Beach Café	25,000	25,000
Glades Utility Authority	12,000	4,000
Subtotal	\$571,439	\$512,152

TREASURE COAST REGIONAL PLANNING COUNCIL
REVENUE REPORT
For the Twelve Month period ending September 30, 2013

	Annual Budget	Revenue Received
<u>Local Dues</u>		
Palm Beach County	\$553,834	\$553,834
Martin County	61,337	61,337
St. Lucie County	111,505	111,505
Indian River County	58,163	58,163
Subtotal	<u>\$784,839</u>	<u>\$784,839</u>
<u>Miscellaneous</u>		
DRI Fees	\$85,000	\$43,141
Interest	5,000	13
Miscellaneous	8,000	4,582
Grants and Other Revenue	0	0
Subtotal	<u>\$98,000</u>	<u>\$47,736</u>
Total	<u>\$2,694,204</u>	<u>\$2,409,196</u>

TREASURE COAST REGIONAL PLANNING COUNCIL
EXPENDITURE REPORT
For the Twelve Month period ending September 30, 2013

	Annual Budget	Percent Used	Year To Date	Current Period	Balance
Salaries	\$931,576	104	\$970,171	\$95,456	-\$38,595
Benefits	417,886	91	380,431	21,635	37,454
Occupancy Expenses	7,000	96	6,707	476	293
Insurance	22,000	80	17,546	283	4,454
Insurance-Brownfields	8,000	82	6,585	0	1,416
Equipment Rental & Maintenance	20,000	46	9,132	1,350	10,868
Office Supplies & Expenses	41,000	107	43,887	5,030	-2,887
Graphics	5,000	2	82	0	4,918
Copying	41,000	76	31,152	4,860	9,848
Telephone & Fax	15,000	106	15,885	1,542	-885
Postage	11,000	43	4,745	398	6,255
Travel	79,000	68	54,107	2,690	24,894
Dues & Memberships	32,000	75	23,850	0	8,150
Conferences	4,000	73	2,924	0	1,076
Education	2,000	121	2,423	0	-423
Training - HMEP	20,400	21	4,252	0	16,148
Library & Publications	500	24	118	0	382
Legal Advertising	3,300	51	1,683	77	1,617
Legal Fees	40,000	119	47,456	8,977	-7,456
Audit Fees	11,500	100	11,500	0	0
Utilities & Maintenance	12,000	54	6,424	371	5,577
Note Principal	76,885	100	76,688	6,423	197
Note Interest	63,194	100	63,391	5,250	-197
Subtotal	<u>\$1,864,241</u>	96	<u>\$1,781,139</u>	<u>\$154,817</u>	<u>\$83,102</u>
Consultants	814,963	96	781,166	55,786	33,797
Consultants - Pass Through	0		0	0	0
Subtotal	<u>\$2,679,204</u>	96	<u>\$2,562,306</u>	<u>210,603</u>	<u>\$116,899</u>
Capital Outlay	10,000	0	0	0	10,000
Capital Outlay - Building	5,000	0	0	0	5,000
Totals	<u>\$2,694,204</u>	95	<u>\$2,562,306</u>	<u>\$210,603</u>	<u>\$131,899</u>