

TREASURE COAST REGIONAL PLANNING COUNCIL

MEMORANDUM

To: Council Members

AGENDA ITEM 6B

From: Staff

Date: December 13, 2013 Council Meeting

Subject: Financial Report – August 31, 2013

Attached are the following financial statements for August 31, 2013:

Balance Sheet
Revenue Report
Expenditure Report

Recommendation

Council should review and accept this report and direct that it be filed.

Attachments

TREASURE COAST REGIONAL PLANNING COUNCIL
BALANCE SHEET
August 31, 2013

Current Assets:		
Cash Bank - Checking	\$486,425	
Fixed Asset Replacement Budget (FARB)	25,500	
State Board of Administration - Investment Fund	4,334	
Petty Cash	402	
Postage Meter Funds	800	
Prepaid Expenses	2,364	
Due From Other Governmental Units	187,113	
Due From TCEF	10,000	
Deposits as Security	394	
		\$717,331
Fixed Assets:		
Office Furniture & Fixtures	\$152,811	
Autos	53,534	
Building	1,826,210	
Land	500,000	
Total Fixed Assets	\$2,532,555	
Less: Depreciation	\$441,877	
		\$2,090,678
TOTAL ASSETS		\$2,808,009
Liabilities:		
Loan Payable	\$6,429	
Accounts Payable	32,497	
Benefits Payable	58,748	
Unearned Revenues	0	
Long-Term Liabilities:		
Loan Payable	1,573,003	
		\$1,670,678
Fund Balances:		
General Reserves	\$1,049,481	
Legal Reserves	50,000	
Revolving Loan Reserves	0	
General Funds	-2,052,828	
Fixed Assets	2,090,678	
		\$1,137,331
TOTAL LIABILITIES AND FUND BALANCES		\$2,808,009

TREASURE COAST REGIONAL PLANNING COUNCIL
REVENUE REPORT
For the Eleven Month period ending August 31, 2013

	Annual Budget	Revenue Received
<u>State</u>		
FDEM - SARA - Title III for 2012-2013	\$25,126	\$25,126
FDEM - SARA - Title III for 2013-2014	10,227	0
SLC - Hazards Analysis (2012 - 2013)	7,086	7,086
SLC - Hazards Analysis (2013 - 2014)	7,086	0
MC - ADA Sheltering Strategies	6,993	5,412
MC - Planning/Operations Section Chief Training	17,000	17,000
MC CEMP Update	45,000	45,000
Region 5 Training & Exercise Plan	3,750	3,750
Provision of Position Specific Incident Command System Training	0	15,000
IRC Hazmat Technician Training	0	18,800
FDOT - Land Use & Transportation Study	0	4,812
Subtotal	\$122,268	\$141,986
<u>Federal</u>		
HMEP Training 2012-2013	\$36,238	\$32,252
HMEP Training 2013-2014	10,136	0
HMEP Planning 2012-2013	18,000	14,589
HMEP Planning 2013-2014	5,000	0
EPA - Revolving Loan Fund	200,000	7,462
EPA - Assessment	325,000	217,544
Florida TOD Framework	0	24,848
MC & SLC Waterways Project	70,000	0
Post Disaster Re-Development Plan	68,473	60,371
Statewide Energy Resiliency Strategy	31,895	47,270
Sustainable Communities Initiative	246,666	259,163
TBRPC Energy Assurance Agreement	25,000	19,566
U.S. Economic Develop. Admin. - Planning 2011	81,250	39,705
Subtotal	\$1,117,658	\$722,770
<u>Local</u>		
So. FL Reg. Transportation Authority	\$100,000	\$75,000
Broward Boulevard Gateway Project	0	102,000
PB - MPO Planning	125,000	81,692
Glades Regional Master Plan	208,439	39,579
Miami Hospitality & Culinary Institute Project	3,500	3,500
Riviera Beach Planning Services	30,000	1,425
Riviera Beach Marina Renovation	0	0
Riviera Beach Broadway Master Plan	67,500	57,375
Jensen Beach Sea Turtle Beach Café	25,000	25,000
Glades Utility Authority	12,000	4,000
Subtotal	\$571,439	\$389,571

TREASURE COAST REGIONAL PLANNING COUNCIL
REVENUE REPORT
For the Eleven Month period ending August 31, 2013

	Annual Budget	Revenue Received
<u>Local Dues</u>		
Palm Beach County	\$553,834	\$553,834
Martin County	61,337	61,337
St. Lucie County	111,505	111,505
Indian River County	58,163	58,163
Subtotal	<u>\$784,839</u>	<u>\$784,839</u>
<u>Miscellaneous</u>		
DRI Fees	\$85,000	\$43,141
Interest	5,000	12
Miscellaneous	8,000	4,580
Grants and Other Revenue	0	0
Subtotal	<u>\$98,000</u>	<u>\$47,733</u>
Total	<u>\$2,694,204</u>	<u>\$2,086,899</u>

TREASURE COAST REGIONAL PLANNING COUNCIL
EXPENDITURE REPORT
For the Eleven Month period ending August 31, 2013

	Annual Budget	Percent Used	Year To Date	Current Period	Balance
Salaries	\$931,576	94	\$874,716	\$105,682	\$56,860
Benefits	417,886	86	358,796	35,907	59,090
Occupancy Expenses	7,000	89	6,231	763	769
Insurance	22,000	78	17,263	283	4,737
Insurance-Brownfields	8,000	82	6,585	0	1,416
Equipment Rental & Maintenance	20,000	39	7,782	258	12,218
Office Supplies & Expenses	41,000	95	38,857	3,784	2,143
Graphics	5,000	2	82	0	4,918
Copying	41,000	64	26,292	2,475	14,708
Telephone & Fax	15,000	96	14,343	813	657
Postage	11,000	40	4,348	300	6,652
Travel	79,000	65	51,416	3,731	27,584
Dues & Memberships	32,000	75	23,850	0	8,150
Conferences	4,000	73	2,924	1,495	1,076
Education	2,000	121	2,423	351	-423
Training - HMEP	20,400	21	4,252	0	16,148
Library & Publications	500	24	118	58	382
Legal Advertising	3,300	49	1,606	40	1,694
Legal Fees	40,000	96	38,480	0	1,520
Audit Fees	11,500	100	11,500	0	0
Utilities & Maintenance	12,000	50	6,053	213	5,947
Note Principal	76,885	91	70,265	6,402	6,620
Note Interest	63,194	92	58,141	5,271	5,052
Subtotal	<u>\$1,864,241</u>	87	<u>\$1,626,323</u>	<u>\$167,826</u>	<u>\$237,918</u>
Consultants	814,963	89	725,380	75,827	89,583
Consultants - Pass Through	0		0	0	0
Subtotal	<u>\$2,679,204</u>	88	<u>\$2,351,703</u>	<u>243,653</u>	<u>\$327,501</u>
Capital Outlay	10,000	0	0	0	10,000
Capital Outlay - Building	<u>5,000</u>	0	<u>0</u>	<u>0</u>	<u>5,000</u>
Totals	<u>\$2,694,204</u>	87	<u>\$2,351,703</u>	<u>\$243,653</u>	<u>\$342,501</u>